



RESIDENT SERVICES ATTENDANT

St. Jacobs Place Retirement Residence offers luxury retirement and assisted living in Ontario's rural gem, the village of St. Jacobs, at the northern edge of Kitchener Waterloo. St. Jacobs Place is locally owned and operated, contributing greatly to our embracing the local rural culture, mixing finest quality care and luxury standards, with the homey warmth and comfort of a country lifestyle. Of course it is our people who create this environment: The owner, the volunteers and the excellent caring people who work here are fully dedicated to nurturing the well being of the people who choose to make St. Jacobs Place their home. We are a lovely intimate size with only 50 suites, permitting time to really get to know our Residents and their families.

The responsibilities of the role include but are not limited to:

- Cleaning, dusting, sanitizing Resident's suites and public areas of the residence.
- Clean suites vacated by Residents and prepare suites for incoming Residents.
- Collect refuse from throughout the community and properly dispose or recycle.
- Wash and dry laundry following established laundry procedures.
- Fold laundry as required, sort and deliver personal laundry to Residents, store linens in the appropriate locations.
- Clean and sanitize cleaning and laundry equipment, reporting any concerns or damaged equipment to the appropriate manager.
- Work as part of a team in support of one another and our Residents.

Housekeeper Qualifications Include:

- Previous housekeeping experience, preferably in a Retirement Home setting.
- Ability to speak, read and write in English. Must be able to follow verbal and written directions and to complete simple arithmetic calculations.
- Ability to do extensive standing, walking, squatting, and lifting at it pertains to laundry and housekeeping.
- Completion of a TB Test, and a Police Record Check and Vulnerable Sector Search as per the Retirement Homes Act.

Job Types: Part-time, Permanent

Please contact us by email at aprilallensjp@gmail.com or call (519)664-6637 ext#405 with your resume to find out more details and/or to set up an interview.

Thank you for considering us as your way of fulfilling life for not only yourself but others.